

**BOARD OF DIRECTORS MEETING  
MINUTES  
OCTOBER 29, 2016**

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**CALL TO ORDER**

President Jeff Burkhart called the meeting to order.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Jeff Burkhart gave the invocation and led the Pledge of Allegiance

**DETERMINATION OF A QUORUM & APPROVAL OF MINUTES**

Mack Andrews - Vice President/Secretary

A roster of attendance denoting a quorum is attached to and made part of these minutes

- A motion was made and properly seconded to approve June 2016 meeting minutes. **Motion Passed.**

**PRESIDENT'S REPORT – Jeff Burkhart**

- Chairman Recognized Executive Committee

**VICE PRESIDENT/TREASURER REPORT**

Dennis Epperson, Vice President/Treasurer

- **Review of 9/30/16 YTD Financials - A motion was made and properly seconded to approve the September 30, 2016 YTD financials. Motion passed.**
- **A motion was made and properly seconded to approve the 2017 Budget. Motion Passed with Chattanooga Board members abstaining.**
- **A motion was made and properly seconded to accept the Budget and Finance Committee recommendation to allocate \$20,000 from reserves to go to a Stormwater Issues Fund for the permit appeal process. At the end of the year, we will put \$20,000 back into reserves from the projected budget surplus. Motion passed.**
- **A motion was made and properly seconded to approve the Issues Fund policy as presented. Motion passed.**

**DAVID STAUFFER TRIBUTE – A tribute to David Stauffer was presented to the board. A motion was made and properly seconded to name the industry scholarship the David Stauffer Industry Scholarship. Motion passed.**

**NATIONAL REPORTS**

- A. NAHB State Rep Report – Tim Neal
- B. BuildPac Report – Kevin Woodward
- C. Associate National Director Report – Carmen Ryan

**COMMITTEE REPORTS**

- A. Government Affairs – Mitzi Spann, Chair
  - The Stormwater permit appeal process was discussed. **A motion was made and properly seconded to create a one page white paper as to what it is we are doing and the process for the stormwater permit appeal process.**

- **A motion was made and properly seconded for to create legislation that increases contractors licensing limits.**
  - **Inspections and Disclosure is to be left alone for now.**
  - **A motion was made and properly seconded to study and make detailed recommendations to rein in TDEC's ability to regulate us beyond what they are required by the EPA. Include the NAHB's resources in this process.**
  - **A motion was made and properly seconded to remove the Farragut Impact fee issue from the legislative agenda.**
  - **A motion was made and properly seconded to add multi family structures and townhomes the Exterior materials/Design Elements legislation. Also to keep garage orientation as a part of the legislation.**
  - **A motion was made and properly seconded to file the HBAT HOA bill if we think we will need it in our battle against any HOA legislation.**
  - **A motion was made and properly seconded to approve the GA committee report. Motion passed.**
- B. **HIPAC Trustees – Kevin Woodward, Chair**
- **HIPAC Trustees approved candidate contributions for the Senate totaling \$10,000 and House contributions totaling \$4,100.**
- C. **Membership/Local Leadership – Daniel Rowe, Chair**
- **A motion was made and properly seconded to defer any dues increase for affiliates from 2017 and 2018 budget discussions. Motion passed.**
- D. **EOC – Karen Blick**
- **There were no motions**
- E. **Past TAC Leadership – Carmen Ryan, Chair**
- **The motion from Past TAC leadership will be handled by the TAC Chair.**
- F. **Associates Council – Tricia Cunningham, Chair**
- **John Pointer was elected as TAC Secretary/Treasurer. A motion was made and properly seconded to accept this report. Motion passed.**
- G. **Past Presidents – Steve Hodgkins, Chair**
- **It was announced that Dan Mitchell – Knoxville, has been certified by the nominating committee to run for the HBAT position of vice President Secretary for election at the Fall 2017 meeting.**
  - **Nominating Committee chairman grouped the following positions for election:**
    - **Office of NAHB National Director, Dennis Epperson; Office of NAHB Associate National Director, Carmen Ryan; Office of NAHB State Representative Tim Neal; Office of NAHB National Area 7 Chairman, Ed Zarb; Office of NAHB Alternate National Director, Mack Andrews. A motion was made and properly seconded to elect these candidates, with the exception of Ed Zarb. Motion passed.**
    - **A motion was made and properly seconded to elect Ed Zarb as NAHB Area 7 Chairman subject to his membership application in process on October 29, 2017. Motion passed.**

- **A motion was made and properly seconded to nominate James Carbine for the position of NAHB Area 7 Chairman, removing Ed Zarb from the position. Motion passed.**
- **A motion was made and properly seconded to elect James Carbine to the position of NAHB Area 7 Chairman for the second year of the two-year term previously held by Ed Zarb. Motion passed.**
- **A motion was made and properly seconded to elect the following Area Vice Presidents for the second year of their two-year term: Keith Allen for the West Region, Terry McBath for the Northeast Region, Jimmy Franks for the Middle Region and Jay Bell for the Southeast Region. Motion passed.**
- **A motion was made and properly seconded to elect John Whitaker to the position of HBAT Associate Vice President. Motion passed.**
- **A motion was made and properly seconded to elect Jimmy Franks to the position of HBAT Vice President/Secretary. Motion passed.**

#### **HBAT AREA VICE PRESIDENT'S REPORTS**

- **The Area Vice Presidents reported on each of their respective areas of responsibility.**

#### **OLD BUSINESS**


- **No old business brought forward.**

#### **NEW BUSINESS**

- **A motion was made and seconded to create a task force to review and study the current operating structure of the HBAT, for the purpose of identifying a more efficient structure and/or method of serving the advocacy needs of our locals. This task force is to be appointed by the Senior Officers by the Spring Meeting and report to the Board by the Summer Meeting. There are to be three appointees from each grand division that will include an Associate member, Builder member and Executive Officer. The 2017 HBAT President will be a member of the Task Force. Motion passed.**

**ADJOURNMENT** – The meeting was properly adjourned.

Respectfully submitted by,

  
 Susan Ritter,  
 Executive Vice President